

PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT NO. 90
1100 E. Indiana Avenue, Pontiac, IL 61764
Minutes of the Board of Education – Regular Meeting
August 14, 2017 – 7:00 p.m.

Call to Order, Pledge, and Roll Call: The Pontiac Township High School District No. 90 Board of Education held its regular meeting in Mr. Kilgore’s Office on Monday, August 14, 2017. Vice President Dale Schrock called the Meeting to order at 7:08 p.m.; the Pledge of Allegiance was recited. Board members Mrs. Brainard, Mrs. Murphy, Mr. Sartoris, Mr. Clemmer, Mr. Lambert, and Mr. Schrock answered roll call. Mr. Corrigan, Board President was absent. Also present were Administrators Jon Kilgore and Eric Bohm and Board Secretary Kelly Carter. Guests present were Luke Smucker from The Daily Leader.

Approval of Minutes: The minutes from our regularly scheduled board meeting on July 17th were approved. Motion by Mr. Lambert and seconded by Mr. Clemmer. Motion passed on a voice vote. Also the minutes from a special board meeting/public hearing on August 17, 2017 were approved on a motion by Mr. Clemmer and seconded Mr. Sartoris. Motion passed on a voice vote.

Finance Report: Mr. Kilgore reviewed the high school finance report as of July 31, 2017. **Fund Balances (including investments)** EDUCATION FUND \$ 708,386.54, OM FUND \$464,835.83, DEBT SERVICES \$80,897.23, TRANSPORTATION FUND \$219,199.91, IMRF/SS \$43,335.28, CAPITAL PROJECTS \$2,716.26, WORKING CASH \$114,214.26, TORT (\$48,460.81), and FIRE PREV & SAFETY \$103,108.28.

Fund Totals \$409,278.83 Total Investments \$1,278,953.95

Approval of Bills and Requisitions: A motion was made by Mrs. Murphy and seconded by Mr. Lambert to approve the High School and LACC Finance Reports; the High School, OM, Transportation, and LACC bills; and the High School and LACC SBAA Activity Reports. Mr. Clemmer, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, Mr. Lambert and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Recognition of Guests, Presentations, and Communications:

Guests - present were Luke Smucker from the Pontiac Daily Leader.

Board Business: Financial Review - Mr. Kilgore gave the Financial Review reporting a balanced budget for FY 2017. PTHS FY18 Tentative budget was presented to all board members with a final budget available for approval at the September 18, 2017 Budget Hearing with a best estimation on receiving our General State Aid pending the outcome in Springfield.

LACC FY18 Tentative budget as presented.

Mr. Kilgore discussed amending the Board Meeting Dates for September of 2018 and 2019 to the third Monday of the month as this will allow 30 days for the public viewing of the proposed budget.

Mr. Kilgore explained the BCBS insurance renewal and explained that in the end, our rates went up approximately 12% over last year so to offset some of the cost increase; we have reduced the HRA reimbursements from 66% to 50% effective January 1. Delta Dental remained the same.

Principal’s Report - Mr. Bohm provided a list of Staff Institute and School Improvement days for the 2017-2018 school year. He also provided a Title I School wide waiver that

allows PTHS to use its Title I funds for more than just the targeted assistance of a select groups of students. PTHS will now have the flexibility to utilize Title I funds in a way that will benefit the education of all students.

LACC/Assistant Principal Report – as presented in your board packets.

Personnel Recommendations –The following personnel recommendations were presented:

Resignation(s)/Retirement(s)/Dismissal(s):

- Corey Brown, Music Teacher/Paraprofessional– Resignation effective 5/26/2017
- Wendy Norville Paraprofessional- Resignation effective 5/26/2017

Personnel Hires:

- Jodi Giovanini, Administrative Assistant/Paraprofessional
- Mary Mounce, Student Nurse (RIF recall)
- Alex Pantazzi, Music Teacher/Paraprofessional
- Erin Vazzi, Paraprofessional

Personnel Compensation:

Judy Baxter, Cafeteria: She has received her Certification and is acting as the Assistant Director in the Cafeteria. Pay increase \$15.41. Kelly Carter, Bookkeeper & Board Secretary: Additional Duties as assigned by Superintendent. Pay increase to \$26.67/hr and \$1,200 yearly stipend as Board Secretary. John Tibbs, Facilities Director in Maintenance: Additional Duties as assigned by Superintendent. Pay increase to \$37.67

Action Items:

Approve the Pontiac Twp High School FY 2018 Tentative Budget as presented - A motion was made by Mrs. Brainard and seconded by Mr. Clemmer to approve the 2018 Tentative Budget. Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Approve the Livingston Area Career Center FY 2018 Tentative Budget as presented - A motion was made by Mr. Lambert and seconded by Mrs. Brainard to approve the 2018 Tentative Budget. Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Approve the amended Board Meeting Dates for September 2018 and 2019 to the third Monday of the month- A motion was made by Mr. Clemmer and seconded by Mrs. Murphy to approve the amended meeting dates as presented. Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Approve the one year renewal with Blue Cross Blue Shield for health insurance as presented through Benefit Planning Associates with an HRA reimbursement level of 50% effective January 1, 2018. A motion was made by Mr. Sartoris and seconded by Mrs. Murphy to approve the new health insurance plan as presented. Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Approve a one year renewal with Delta Dental for insurance as presented through Benefit Planning and Associates - A motion was made by Mr. Clemmer and Seconded by Mr. Lambert to approve a one year agreement with Delta Dental Insurance as presented. Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Personnel Actions:**Resignation(s)/Retirement(s)/Dismissal(s):**

A motion was made by Mr. Sartoris and seconded by Mr. Clemmer to approve the following

Resignation & retirement:

- Corey Brown, Music Teacher/Paraprofessional– Resignation effective 5/26/2017
- Wendy Norville Paraprofessional- Resignation effective 5/26/2017.

Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Non-Certified Personnel Hires:

A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve the following personnel hire:

- Jodi Giovanini, Administrative Assistant/Paraprofessional-
- Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

A motion was made by Mrs. Murphy and seconded by Mr. Clemmer to approve the following personnel hire:

- Mary Mounce, Student Nurse, RIF recall-

Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

A motion was made by Mr. Sartoris and seconded by Mr. Clemmer to approve the following personnel hire:

- Alex Pantazzi, Music Teacher/Paraprofessional-

Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve the following personnel hire:

- Erin Vazzi, Paraprofessional-

Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Personnel Compensation:

A motion was made by Mr. Clemmer and seconded by Mr. Lambert to approve a pay increase for Judy Baxter in the Cafeteria. Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote.

Motion passed.

A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve a pay increase for Kelly Carter, Bookkeeper/Board Secretary. Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

A motion was made by Mr. Sartoris and seconded by Mr. Lambert to approve a pay increase for John Tibbs, Facility Building Manager. Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Upcoming Items, Activities, and Meetings

- Finance Committee - Monday, September 18, 2017 @ 5:45 p.m.
- Next BOE Meeting - Monday, September 18, 2017 @ 7:00 p.m.
- Board goal setting: TBA

Adjournment - A motion was made by Mrs. Murphy and seconded by Mr. Sartoris to adjourn the meeting at 7:57 p.m.

Motion passed on a voice vote.

Respectfully submitted,

Dale Schrock, Board Vice President

Kelly Carter, Board Secretary